



ANNUAL PROCUREMENT PLAN FOR CY 2017

Programs/Activities/Projects	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity											Sources of Funds	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/ Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/O pen of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	PS	MOOE	
Lot																		
Adjacent to TAWAD office	Admin.	Direct Contracting	3rd to 4th Quarter											BOD-Approved Budget			5,000,000.00	
For additional sources	Admin.	Direct Contracting	2nd Quarter											BOD-Approved Budget			800,000.00	
Land Improvements																		
Perimeter Fencing of Intake Areas at Basagan, San Isidro 1, San Isidro 2, Tulay na Lupa and Nagsipit Intake Box 1	Technical	Negotiated Procurement (Small Value Procurement)	1st to 4th quarter (quarterly procurement)											BOD-Approved Budget			750,000.00	
Civil Works for the Site of Septage Treatment Facility	Technical	Negotiated Procurement (Small Value Procurement)	1st to 3rd quarter											BOD-Approved Budget			700,000.00	
Irrigation and Water Systems and Structures																		
Collecting and Impounding Reservoirs																		
Spring Source at Pinagbobong	Technical																	
Survey of Area	Technical	Negotiated Procurement (Highly Technical Consultant)	1st Quarter											BOD-Approved Budget			300,000.00	
Civil works for construction of intake box)	Technical	Negotiated Procurement (Small Value Procurement)	1st to 3rd Quarter											BOD-Approved Budget			1,000,000.00	
Electromechanical components for the development of deep well sources at Quinastillojan	Technical	Negotiated Procurement (Small Value Procurement)	1st to 2nd Quarter											BOD-Approved Budget			350,000.00	
Well Construction and its Electromechanical Components	Technical	Public Bidding	1st to 4th quarter											BOD-Approved Budget			3,800,000.00	

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Construction of Elevated Water Tank in San Lorenzo	Technical	Public Bidding	1st to 2nd Quarter											BOD-Approved Budget			1,500,000.00	
Transmission and Distribution Mains																		
Installation of 165 LM 50mm diameter HDPE Pipe Lateral Lines at Zones 1 & 3 Fatima, Tabaco City	Technical	Negotiated Procurement (Small Value Procurement)	1st Quarter											BOD-Approved Budget			120,101.02	
Installation of 4" Distribution Line in Quinastillojan	Technical	Negotiated Procurement (Small Value Procurement)	1st to 2nd Quarter											BOD-Approved Budget			600,000.00	
Installation of 3000LM 8" PVC Transmission Line in Pinagbobong	Technical	Public Bidding	1st to 4th quarter											BOD-Approved Budget			3,000,000.00	
Modification of Distribution Lines in Mariroc, San Antonio and Moran Estate Subdivision	Technical	Public Bidding	1st to 2nd Quarter											BOD-Approved Budget			1,200,000.00	
Non-Revenue Water Reduction Program/Other Expansion Projects	Technical	Negotiated Procurement (Small Value Procurement)	1st to 4th quarter (quarterly procurement)											BOD-Approved Budget			700,000.00	
Installation of Gate Valves for Isolation Purposes	Technical	Negotiated Procurement (Small Value Procurement)	1st to 2nd Quarter											BOD-Approved Budget			800,000.00	
To be funded from DBP Loan																		
Work Order 2014-13: Installation of 1,336LM 8"Ø uPVC Pipe Machine Installed Fixed Seal Transmission Line at San Isidro, Tabaco City	Technical	Public Bidding	1st to 2nd Quarter											DBP Loan			2,632,589.93	
Work Order 2014-14: Installation of 3,707LM 10"Ø uPVC Pipe Machine Installed Fixed Seal Transmission Line at Boring H.S. to Matagbac-San Vicente boundary, Tabaco City	Technical	Public Bidding	1st Quarter											DBP Loan			686,247.47	
Work Order 2014-16: Installation of 970LM 6"Ø uPVC Pipe Machine Installed Fixed Seal Transmission Line at Zone 1 San Ramon; Cabagnan, Tabaco City	Technical	Public Bidding	1st to 3rd Quarter											DBP Loan			1,419,916.05	

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Design, Construction, Installation, Commissioning and Process Proving of 12cu.m. Super Compact Septage Treatment Facility	Technical	Public Bidding	2nd to 4th Quarter								CY 2018			DBP Loan			23,000,000.00						
Meters and Meter Installation																							
Water Meters ½", 1,500 pcs	Technical	Public Bidding	January to April, and June to October											BOD-Approved Budget			1,500,000.00						
Water Meters 1"	Technical	Shopping	2nd Quarter											BOD-Approved Budget			10,000.00						
Office Improvements																							
Extension of Admin. Building	Admin.	Negotiated Procurement (Small Value Procurement)	1st to 3rd Quarter											BOD-Approved Budget			1,000,000.00						
Landscape of Admin. Compound	Admin.	Negotiated Procurement (Small Value Procurement)	1st to 2nd Quarter											BOD-Approved Budget			300,000.00						
Improvement of the Office of the General Manager	Admin.	Negotiated Procurement (Small Value Procurement)	1st to 2nd Quarter											BOD-Approved Budget			150,000.00						
Other Structures																							
Parking area for paying customers and visitors' service vehicles	Admin.	Negotiated Procurement (Small Value Procurement)	1st to 2nd Quarter											BOD-Approved Budget			400,000.00						
Electrification of Hydraulic Structure	Admin.	Shopping	2nd to 3rd Quarter											BOD-Approved Budget			50,000.00						
Construction of guard house/control room at:	Admin.	Negotiated Procurement (Small Value Procurement)																					
Quinastillojan Well	Admin.																		1st to 2nd Quarter	BOD-Approved Budget			200,000.00
Additional Well	Admin.																		3rd to 4th Quarter	BOD-Approved Budget			200,000.00

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Office Equipment																		
Stand Fan	Admin. &	Shopping	3rd Quarter											BOD-Approved			4,000.00	
Electric Calculator	Comm.	Shopping	3rd Quarter											BOD-Approved Budget			3,000.00	
Furniture and Fixtures																		
Office Partition	Admin.	Negotiated Procurement (Highly Technical Consultant)	1st to 2nd Quarter											BOD-Approved Budget			1,500,000.00	
Cabinet (office supplies, spare parts, and construction materials)	Admin.	Shopping	1st Quarter											BOD-Approved Budget			40,000.00	
Swivel Chair, ordinary, with armrest	Admin.	Shopping	3rd Quarter											BOD-Approved Budget			6,000.00	
Swivel Chair, big, with armrest	Admin.	Shopping	3rd Quarter											BOD-Approved Budget			9,000.00	
Client/Visitor Chairs	Admin. & Comm.	Shopping	3rd Quarter											BOD-Approved Budget			3,000.00	
Office Table	Admin.	Shopping	3rd Quarter											BOD-Approved Budget			5,000.00	
Steel Cabinet	Comm.	Shopping	3rd Quarter											BOD-Approved Budget			10,000.00	
Medicine Cabinet	Admin.	Shopping	3rd Quarter											BOD-Approved Budget			5,000.00	
IT Equipment and Software																		
Supply and Installation of CCTV cameras at water sources	Admin.	Negotiated Procurement (Highly Technical Consultant)	1st Quarter											BOD-Approved Budget			120,000.00	
Geographic Information System (GIS) - electronic mapping of TAWAD Water System	Technical	Public Bidding	2nd to 4th Quarter											BOD-Approved Budget			2,500,000.00	
Meter Reading Gadgets and Thermal Printers	Comm.	Shopping	3rd Quarter											BOD-Approved Budget			68,000.00	
Computer Laptop	Admin. & Comm.	Shopping	3rd Quarter											BOD-Approved Budget			60,000.00	
Computer set	Admin. & Comm.	Shopping	3rd Quarter											BOD-Approved Budget			138,000.00	

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Computer monitor	Admin..	Shopping	3rd Quarter											BOD-Approved Budget			18,000.00	
Computer printer	Admin. & Comm.	Shopping	3rd Quarter											BOD-Approved Budget			90,000.00	
CPU	Admin. & Comm.	Shopping	3rd Quarter											BOD-Approved Budget			40,000.00	
UPS	Admin. & Comm.	Shopping	3rd Quarter											BOD-Approved Budget			10,000.00	
Machinery and Equipment																		
Generator Set - 2 units	Technical	Public Bidding	January to May, and August to November											BOD-Approved Budget			1,900,000.00	
Jackhammer - 2 units	Technical	Negotiated Procurement (Small Value Procurement)	1st and 3rd Quarter											BOD-Approved Budget			360,000.00	
Communication Equipment																		
	Admin.	Shopping	2nd Quarter											BOD-Approved Budget			50,000.00	
Laboratory Equipment																		
	Admin.	Shopping	2nd to 3rd Quarter											BOD-Approved Budget			300,000.00	
Other Machinery Equipment																		
Ph Test Kit	Admin.	Shopping	2nd to 3rd Quarter											BOD-Approved Budget			100,000.00	
Solar Panel	Technical	Negotiated Procurement (Small Value Procurement)	3rd to 4th Quarter											BOD-Approved Budget			300,000.00	
Motor Vehicles																		
Pick-up Truck (diesel-engine)	Admin.	Public Bidding	1st to 3rd Quarter											BOD-Approved Budget			1,500,000.00	
Water Truck (stainless, 4 to 6 tons capacity)	Admin.	Public Bidding	2nd to 4th Quarter											BOD-Approved Budget			2,500,000.00	
Motorcycle with Sidecar - 3 units	Admin.	Negotiated Procurement (Small Value Procurement)	1st to 2nd Quarter											BOD-Approved Budget			225,000.00	

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Other Property, Plant and Equipment																		
Miscellaneous plumbing tools	Technical	Shopping	1st Quarter											BOD-Approved Budget			200,000.00	
Incentive																		
Token for Loyalty Awardees	Admin.	Negotiated Procurement (Small Value Procurement)	4th Quarter											BOD-Approved Budget	130,000.00			
Training Expenses																		
In-house Training for GAD and ISO Certification	Admin.	Negotiated Procurement (Highly Technical Consultant)	1st Quarter											BOD-Approved Budget		80,800.00		
Supplies and Materials																		
Office Supplies (<i>Common-Use</i>)	All	Shopping	1st to 4th Quarter (quarterly procurement)											BOD-Approved Budget		659,344.95		
PNB Check book	Admin.	Direct Contracting	January											BOD-Approved Budget		4,800.00		
Printing of Official Receipts	Admin.	Shopping	1st to 2nd Quarter											BOD-Approved Budget		4,200.00		
Printing of Official Water Bill Receipts	Comm.	Shopping	2nd to 3rd Quarter											BOD-Approved Budget		168,000.00		
Chlorine Granules	Technical	Shopping	1st and 3rd Quarter											BOD-Approved Budget		175,000.00		
Chemical Reagents	Technical	Direct Contracting (Exclusive Distributor)	1st to 4th Quarter (quarterly procurement)											BOD-Approved Budget		91,500.00		
Liquid Chlorine Dioxide	Technical	Direct Contracting (Exclusive Distributor)	1st to 4th Quarter (quarterly procurement)											BOD-Approved Budget		3,040,000.00		
Medical, Dental & Laboratory Supplies	All	Shopping	1st to 4th Quarter (quarterly procurement)											BOD-Approved Budget		4,000.00		
Gasoline, Oil, Lubricants & Other Fuel	Admin.	Shopping	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		434,100.00		
Supplies for Occupational Safety and Health of Workers	Technical	Shopping	1st and 3rd Quarter											BOD-Approved Budget		190,000.00		

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Other Supplies	All	Shopping	1st to 4th Quarter (monthly procurement)												BOD-Approved Budget		153,598.99		
Utilities																			
Electricity Expenses	Admin. & Tech.	Direct Contracting (WETI Guidelines)	1st to 4th Quarter (monthly procurement)												BOD-Approved Budget		10,347,288.09		
Communication																			
Postage and Deliveries	Admin. & Comm.	Direct Contracting (WETI Guidelines)	1st to 4th Quarter (monthly procurement)												BOD-Approved Budget		31,500.00		
Telephone Expenses - Landline	Admin.	Direct Contracting (WETI Guidelines)	1st to 4th Quarter (monthly procurement)												BOD-Approved Budget		72,000.00		
Telephone Expenses - Mobile	Admin.	Direct Contracting (WETI Guidelines)	1st to 4th Quarter (monthly procurement)												BOD-Approved Budget		134,400.00		
Internet Service Expenses	Admin.	Direct Contracting (WETI Guidelines)	1st to 4th Quarter (monthly procurement)												BOD-Approved Budget		72,000.00		
Cable, Satellite, Telegraph & Radio Expense	Admin.	Direct Contracting (WETI Guidelines)	1st to 4th Quarter (monthly procurement)												BOD-Approved Budget		6,600.00		
Printing, Binding and Reproduction																			
Printing of tarpaulin and other documents, and binding of books of accounts	Admin. & Comm.	Direct Contracting	1st to 4th Quarter (monthly procurement)												BOD-Approved Budget		37,000.00		
Subscription																			
Daily Subscription of Newspaper	Admin.	Direct Contracting	1st to 4th Quarter (monthly procurement)												BOD-Approved Budget		22,950.00		
Subscription of Aquarius Magazine	Admin.	Negotiated Procurement (Agency-to-Agency)	2nd Quarter												BOD-Approved Budget		8,500.00		
Advertising																			
Media Advertisements	Admin.	Direct Contracting	1st to 4th Quarter (monthly procurement)												BOD-Approved Budget		146,000.00		

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Calendar	Admin.	Negotiated Procurement (Small Value Procurement)	4th Quarter												BOD-Approved Budget		70,000.00		
Other Advertising Activities (Public relation services to barangays and Conduct of marketing services)	Admin.	Negotiated Procurement (Community Participation)	4th Quarter												BOD-Approved Budget		100,000.00		
Professional Services																			
Legal Services	Admin.	Negotiated Procurement (Highly Technical Consultants)	1st to 4th Quarter (monthly procurement)												BOD-Approved Budget		238,000.00		
Auditing Services for ISO 9001:2015 Certification Audit	Admin.	Negotiated Procurement (Highly Technical Consultants)	2nd to 3rd Quarter												BOD-Approved Budget		96,000.00		
Security Services	Admin.	Public Bidding	4th Quarter												BOD-Approved		1,523,954.94		
Repairs and Maintenance																			
Repair and Maintenance of Fences of Intake Boxes & Hydraulic Structures	Technical	Negotiated Procurement (Small Value Procurement)	1st Quarter												BOD-Approved Budget		20,000.00		
Rip-rapping of sides adjacent to intake box area at Nagsipit Intake Box 2	Technical	Negotiated Procurement (Small Value Procurement)	1st Quarter												BOD-Approved Budget		30,000.00		
Repainting of structures	Technical	Negotiated Procurement (Small Value Procurement)	1st to 2nd Quarter												BOD-Approved Budget		80,000.00		
Maintenance of Hydrants and Blow-off Valves	Technical	Negotiated Procurement (Small Value Procurement)	2nd Quarter												BOD-Approved Budget		20,000.00		
Various Materials & Fittings for installation of new connections and reconnections, and for repairs	Technical	Shopping	1st to 4th Quarter (quarterly procurement)												BOD-Approved Budget		3,881,268.92		
Maintenance of Water Treatment	Technical	Shopping	1st Quarter												BOD-Approved Budget		5,000.00		

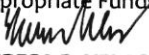
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Maintenance of General Plant	Technical	Shopping	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		50,000.00		
Maintenance of Water Shed Area	Technical	Shopping	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		100,000.00		
Maintenance of Office Building and Other Structures	Admin.	Negotiated Procurement (Small Value Procurement)	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		150,000.00		
Maintenance of Office Equipment, Furniture & Fixtures, and IT Equipment & Software	Admin.	Negotiated Procurement (Small Value Procurement)	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		123,000.00		
Maintenance Cost for Iron Removal Plant, Pumps and Generator Sets	Technical	Negotiated Procurement (Small Value Procurement)	1st to 4th Quarter (as the need arises)											BOD-Approved Budget		450,000.00		
Maintenance of VHF Radio, Sound System & Other Communication Equipments	Admin.	Negotiated Procurement (Small Value Procurement)	3rd to 4th Quarter											BOD-Approved Budget		15,000.00		
Maintenance, cleaning & replacement of spareparts of tools and other machinery and equipment	Admin.	Negotiated Procurement (Small Value Procurement)	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		128,400.00		
Fire Extinguisher Refill, 10lbs	Admin.	Negotiated Procurement (Small Value Procurement)	1st Quarter											BOD-Approved Budget		20,000.00		
Fire Hose, 1 1/2" x 30m, double jacket	Technical	Negotiated Procurement (Small Value Procurement)	1st to 2nd Quarter											BOD-Approved Budget		30,000.00		
Taxes, Insurance Premiums and Other Fees																		
LTO Registration and GSIS Insurance of Vehicles	Admin.	Direct Contracting	1st to 4th Quarter (as scheduled)											BOD-Approved Budget		84,767.58		
Insurance of Properties Mortgaged to DBP	Admin.	Direct Contracting	2nd and 3rd Quarter											BOD-Approved Budget		65,844.07		
Enhanced Personal Accident Insurance of Employees	Admin.	Direct Contracting	1st Quarter											BOD-Approved Budget		45,900.00		

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Others																				
BIWADA uniform and sports paraphernalia	Admin.	Negotiated Procurement (Small Value Procurement)														BOD-Approved Budget		60,000.00		
Materials for Christmas Decoration	Admin.	Direct Contracting														BOD-Approved Budget		50,000.00		
Bacteriology Test - DOH	Technical	Negotiated Procurement (Agency-to-Agency)														BOD-Approved Budget		210,000.00		
Physical Chemical Analysis	Technical	Negotiated Procurement (Small Value Procurement)														BOD-Approved Budget		50,000.00		
TOTAL																	130,000.00	23,580,717.54	64,232,854.47	

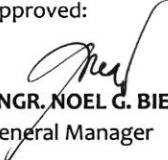
Prepared by:


CATHERINE C. BRONSAL
 Administrative/General Services Chief C

Certified Funds Available /
 Certified Appropriate Funds Available:


THERESA B. VELASCO
 Administrative Division Manager

Approved:


ENGR. NOEL G. BIEN
 General Manager