



ANNUAL PROCUREMENT PLAN FOR CY 2018

Programs/Activities/Projects	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Sources of Funds	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/ Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/O pen of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		PS	MOOE	PPE	
Land																			
For Well Drilling & Watershed	Admin.	Direct Contracting	1st Quarter												BOD-Approved Budget			3,000,000.00	
Other Land Improvements																			
Perimeter Fencing of Water Sources	Technical	Negotiated Procurement (Small Value Procurement)	1st to 2nd quarter												BOD-Approved Budget			375,000.00	
Water Supply Systems																			
Collecting and Impounding Reservoirs																			
Well Drilling (250 mm dia. X 100 m deep)	Technical	Public Bidding	1st to 3rd Quarter												BOD-Approved Budget			2,051,000.00	
Electromechanical components of 3 wells	Technical	Negotiated Procurement (Small Value Procurement)	2nd to 3rd Quarter												BOD-Approved Budget			625,000.00	
Construction-Powerline Extension w Distribution Transformer for 1 well	Technical	Negotiated Procurement (Small Value Procurement)	2nd to 3rd Quarter												BOD-Approved Budget			109,000.00	
Transmission and Distribution Mains																			
Pipe Laying, including valves, hydrants, river crossings																			
200 mm dia. uPVC Series 10	Technical	Negotiated Procurement (Small Value Procurement)	1st to 3rd Quarter												BOD-Approved Budget			895,800.00	

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150 mm dia. uPVC Series 10	Technical	Negotiated Procurement (Small Value Procurement)	1st to 3rd Quarter											BOD-Approved Budget			541,800.00	
100 mm dia. uPVC Series 10	Technical	Negotiated Procurement (Small Value Procurement)	1st to 3rd Quarter											BOD-Approved Budget			537,000.00	
Replacement of old / dilapidated pipelines and valves																		
100mm pipe at Sto Cristo, Divino Rostro, & San Roque	Technical	Negotiated Procurement (Small Value Procurement)	1st to 4th quarter											BOD-Approved Budget			1,181,400.00	
Replacement of pipelines that are prone to damage by typhoons and other calamities																		
200mm PE Pipes	Technical	Negotiated Procurement (Small Value Procurement)	2nd to 3rd Quarter											BOD-Approved Budget			894,000.00	
150mm PVC Pipes	Technical	Negotiated Procurement (Small Value Procurement)	2nd to 3rd Quarter											BOD-Approved Budget			903,000.00	
Slope Protections	Technical	Negotiated Procurement (Small Value Procurement)	2nd to 3rd Quarter											BOD-Approved Budget			400,000.00	
Watershed and Reforestation Program	Technical	Shopping	2nd Quarter											BOD-Approved Budget			200,000.00	
Building (Office Improvements)																		
Landscape of Admin. Compound	Admin.	Negotiated Procurement (Small Value Procurement)	1st to 2nd Quarter											BOD-Approved Budget			300,000.00	

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Improvement of the Office of the General Manager	Admin.	Negotiated Procurement (Small Value Procurement)	1st to 2nd Quarter											BOD-Approved Budget			150,000.00	
Other Structures																		
Parking area for paying customers, visitors' and employees' service vehicles, and Covered Walk/Shed of Pathwalk	Admin.	Negotiated Procurement (Small Value Procurement)	1st to 2nd Quarter											BOD-Approved Budget			400,000.00	
Construction of control room of 3 P/S	Admin.	Negotiated Procurement (Small Value Procurement)	2nd to 3rd Quarter											BOD-Approved Budget			367,200.00	
Office Equipment																		
Digital Bill Money Counter	Admin. &	Shopping	1st Quarter											BOD-Approved			50,000.00	
Furniture and Fixtures																		
Cabinet (office supplies, spare parts, and construction materials)	Admin.	Shopping	1st Quarter											BOD-Approved Budget			40,000.00	
Information and Communication Technology Equipment																		
Computer Laptop/Developer Laptop	Admin. And Comm.	Shopping	1st and 3rd Quarter											BOD-Approved Budget			100,000.00	
Computer set	Admin., Comm. & Tech.	Shopping	1st to 3rd Quarter											BOD-Approved Budget			150,000.00	
Computer printer	Comm.	Shopping	2nd and 3rd Quarter											BOD-Approved Budget			70,000.00	
CPU	Admin. & Comm.	Shopping	2nd and 3rd Quarter											BOD-Approved Budget			40,000.00	

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Other Machinery and Equipment																		
Leak detection, pipe flow measuring instruments	Technical	Negotiated Procurement (Small Value Procurement)	2nd to 3rd Quarter											BOD-Approved Budget			600,000.00	
Treatment Equipment - Basagan spring	Technical	Negotiated Procurement (Small Value Procurement)	2nd to 3rd Quarter											BOD-Approved Budget			600,000.00	
Communication Equipment	Admin.	Shopping	2nd Quarter											BOD-Approved Budget			50,000.00	
Laboratory/Medical Equipment	Admin.	Shopping	2nd to 3rd Quarter											BOD-Approved Budget			1,500,000.00	
Motor Vehicles																		
Water Truck (stainless, 4 to 6 tons capacity)	Admin.	Public Bidding	1st to 2nd Quarter											BOD-Approved Budget			2,500,000.00	
Motorcycle with Sidecar - 3 units	Admin.	Negotiated Procurement (Small Value Procurement)	1st to 2nd Quarter											BOD-Approved Budget			225,000.00	
Incentive																		
Token for Loyalty Awardees	Admin.	Shopping	4th Quarter											BOD-Approved Budget	165,000.00			
Travelling Expenses																		
Exterior tires of motorcycle of field personnel	Admin.	Shopping	4th Quarter											BOD-Approved Budget		39,000.00		
Training Expenses																		
In-house Training for GAD and ISO Certification	Admin.	Negotiated Procurement (Highly Technical Consultant)	1st Quarter											BOD-Approved Budget		20,550.00		
Supplies and Materials																		
Office Supplies (Common-Use)	All	Shopping	1st to 4th Quarter (quarterly procurement)											BOD-Approved Budget		594,532.70		

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Check book	Admin.	Direct Contracting	January											BOD-Approved Budget		4,800.00		
Printing of Official Receipts	Admin.	Shopping	1st to 2nd Quarter											BOD-Approved Budget		5,600.00		
Printing of Official Water Bill Receipts	Comm.	Shopping	2nd to 3rd Quarter											BOD-Approved Budget		228,000.00		
Chlorine Granules	Technical	Shopping	1st and 3rd Quarter											BOD-Approved Budget		400,000.00		
Chemical Reagents	Technical	Direct Contracting (Exclusive Distributor)	1st and 4th Quarter											BOD-Approved Budget		79,000.00		
Liquid Chlorine Dioxide	Technical	Direct Contracting (Exclusive Distributor)	1st to 4th Quarter (quarterly procurement)											BOD-Approved Budget		3,200,000.00		
Medical, Dental & Laboratory Supplies	All	Shopping	1st to 4th Quarter (quarterly procurement)											BOD-Approved Budget		4,000.00		
Gasoline, Oil, Lubricants & Other Fuel	Admin.	Shopping	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		1,001,700.00		
Semi-expendable Machinery and Equipment	Admin. & Comm.	Shopping	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		145,500.00		
Semi-expendable Furniture and Fixtures	Admin. & Comm.	Shopping	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		37,000.00		
Water Meters ½", 1,600 pcs	Technical	Public Bidding	1st to 4th Quarter (quarterly procurement)											BOD-Approved Budget		1,600,000.00		
Supplies for Occupational Safety and Health of Workers	Technical	Shopping	1st to 4th Quarter (quarterly procurement)											BOD-Approved Budget		154,800.00		
Other Supplies	All	Shopping	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		97,194.69		
Utilities																		
Electricity Expenses	Admin. & Tech.	Direct Contracting (WETI Guidelines)	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		9,647,457.95		

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Communication																		
Postage and Deliveries	Admin. & Comm.	Direct Contracting (WETI Guidelines)	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		30,400.00		
Telephone Expenses	Admin.	Direct Contracting (WETI Guidelines)	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		152,200.00		
Internet Service Expenses	Admin.	Direct Contracting (WETI Guidelines)	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		66,000.00		
Cable, Satellite, Telegraph & Radio Expense	Admin.	Direct Contracting (WETI Guidelines)	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		6,600.00		
Professional Services																		
Legal Services	Admin.	Negotiated Procurement (Highly Technical Consultants)	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		233,000.00		
Auditing Services (COA Annual Audit)	Admin.	Negotiated Procurement (Agency-to-Agency)	1st to 2nd Quarter											BOD-Approved Budget		220,000.00		
Security Services	Admin.	Public Bidding	4th Quarter											BOD-Approved Budget		220,000.00		
Professional assistance for ISO 9001:2015 Certification	Admin.	Negotiated Procurement (Small Value Procurement)	1st Quarter											BOD-Approved Budget		100,000.00		
Repairs and Maintenance																		
Repair and Maintenance of Fences of Intake Boxes & Hydraulic Structures	Technical	Negotiated Procurement (Small Value Procurement)	1st Quarter											BOD-Approved Budget		15,000.00		
Rip-rapping of sides adjacent to intake box area at Nagsipit Intake Box 2	Technical	Negotiated Procurement (Small Value Procurement)	1st Quarter											BOD-Approved Budget		20,000.00		

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Repainting of structures	Technical	Negotiated Procurement (Small Value Procurement)	1st to 2nd Quarter											BOD-Approved Budget		50,000.00		
Maintenance of Hydrants and Blow-off Valves	Technical	Negotiated Procurement (Small Value Procurement)	2nd Quarter											BOD-Approved Budget		20,000.00		
Various Materials & Fittings for installation of new connections and reconnections, and for repairs	Technical	Shopping	1st to 4th Quarter (quarterly procurement)											BOD-Approved Budget		2,853,638.50		
Maintenance of Water Treatment	Technical	Shopping	1st Quarter											BOD-Approved Budget		5,000.00		
Maintenance of General Plant	Technical	Shopping	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		30,000.00		
Maintenance of Water Shed Area	Technical	Shopping	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		50,000.00		
Maintenance of Office Building and Other Structures	Admin.	Negotiated Procurement (Small Value Procurement)	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		60,000.00		
Maintenance of various Machineries and Equipment	Admin.	Negotiated Procurement (Small Value Procurement)	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		169,400.00		
Maintenance Cost for Iron Removal Plant, Pumps and Generator Sets	Technical	Negotiated Procurement (Small Value Procurement)	1st to 4th Quarter (as the need arises)											BOD-Approved Budget		380,000.00		
Fire Extinguisher Refill, 10lbs	Admin.	Negotiated Procurement (Small Value Procurement)	1st Quarter											BOD-Approved Budget		20,000.00		
Fire Hose, 1 1/2" x 30m, double jacket	Technical	Negotiated Procurement (Small Value Procurement)	1st to 2nd Quarter											BOD-Approved Budget		20,000.00		
Taxes, Insurance Premiums and Other Fees																		
LTO Registration and GSIS Insurance of Vehicles	Admin.	Direct Contracting	1st to 4th Quarter (as scheduled)											BOD-Approved Budget		107,110.43		

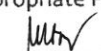
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Insurance of Properties Mortgaged to DBP	Admin.	Direct Contracting	2nd and 3rd Quarter											BOD-Approved Budget		61,477.28		
Insurance of PPE, and materials & supplies	Admin.	Direct Contracting	1st Quarter											BOD-Approved Budget		117,823.54		
Enhanced Personal Accident Insurance of Employees	Admin.	Direct Contracting	1st Quarter											BOD-Approved Budget		55,000.00		
Advertising																		
Media Advertisements	Admin.	Direct Contracting	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		126,000.00		
Calendar	Admin.	Negotiated Procurement (Small Value Procurement)	4th Quarter											BOD-Approved Budget		70,000.00		
Other Advertising Activities (Public relation services to barangays and Conduct of marketing services)	Admin.	Negotiated Procurement (Community Participation)	4th Quarter											BOD-Approved Budget		165,000.00		
Printing, Binding and Reproduction																		
Printing of tarpaulin and other documents, and binding of books of accounts	Admin. & Comm.	Direct Contracting	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		37,000.00		
Subscription																		
Daily Subscription of Newspaper	Admin.	Direct Contracting	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		19,440.00		
Subscription of Aquarius Magazine	Admin.	Negotiated Procurement (Agency-to-Agency)	2nd Quarter											BOD-Approved Budget		8,000.00		

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Others																				
BIWADA uniform and sports paraphernalia	Admin.	Negotiated Procurement (Small Value Procurement)	2nd Quarter											BOD-Approved Budget		70,000.00				
Materials for Christmas Decoration	Admin.	Direct Contracting	4th Quarter											BOD-Approved Budget		30,000.00				
Bacteriology Test - DOH	Technical	Negotiated Procurement (Agency-to-Agency)	1st to 4th Quarter (monthly procurement)											BOD-Approved Budget		210,000.00				
Physical Chemical Analysis	Technical	Negotiated Procurement (Small Value Procurement)	1st Quarter											BOD-Approved Budget		50,000.00				
TOTAL																	165,000.00	23,107,225.09	18,855,200.00	

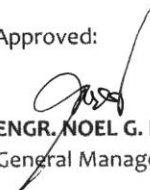
Prepared by:


CATHERINE C. BRONSAL
 Administrative/General Services Chief C

Certified Funds Available /
 Certified Appropriate Funds Available:


RAQUEL M. BARRINUEVO
 Sr. Corporate Accountant A

Approved:


ENGR. NOEL G. BIEN
 General Manager