

TABACO CITY WATER DISTRICT (TAWAD) INDICATIVE ANNUAL PROCUREMENT PLAN FOR CY 2025

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posti ng of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1-06-01-010	Land	EOD	Direct Contracting	N/A	N/A	March 31, 2025	April 2, 2025	Corporate Budget	600,000.00	-	600,000.00	Storage facility
1-06-02-990	Removal of existing pavement & restoration - Concrete cutting and breaking	EOD	NP-53.9 - Small Value Procurement	As scheduled				Corporate Budget	700,000.00	-	700,000.00	Removal of existing pavement & restoration - Concrete cutting and breaking
	Perimeter Fencing	EOD	NP-53.9 - Small Value Procurement	June 2, 2025	June 9, 2025	June 13, 2025	June 15, 2025	Corporate Budget	600,000.00	-	600,000.00	Perimeter Fencing - San Vicente, Comon, & Storage Facility
1-06-03-040	Brgy. Bantayan Booster Pump Station	EOD	NP-53.9 - Small Value Procurement	August 14, 2025	September 3, 2025	September 8, 2025	September 10, 2025	Corporate Budget	60,000.00	-	60,000.00	Brgy. Bantayan Booster Pump Station - Site Development Work
	Distribution Line	EOD	Competitive Bidding	July 10, 2025	July 30, 2025	August 4, 2025	August 6, 2025	Corporate Budget	1,000,000.00	-	1,000,000.00	Brgy. Bantayan Booster Distribution Line
	Transmission & Distribution Line - Brgy. Quinastillojan to Brgy. San Antonio	EOD	NP-53.9 - Small Value Procurement	July 17, 2025	August 6, 2025	August 11, 2025	August 13, 2025	Corporate Budget	872,250.00	-	872,250.00	Transmission & Distribution Line - Brgy. Quinastillojan to Brgy. San Antonio - 100mm uPVC Pipe
	Transmission & Distribution Line - Brgy. San Antonio	EOD	NP-53.9 - Small Value Procurement	April 3, 2025	April 23, 2025	April 28, 2025	April 30, 2025	Corporate Budget	293,160.00	-	293,160.00	Transmission & Distribution Line - Brgy. San Antonio - 75mm uPVC Pipe
	Transmission & Distribution Line - Brgy. San Ramon	EOD	NP-53.9 - Small Value Procurement	September 18, 2025	October 8, 2025	October 13, 2025	October 15, 2025	Corporate Budget	418,680.00	-	418,680.00	Transmission & Distribution Line - Brgy. San Ramon - 100mm uPVC Pipe
	Transmission & Distribution Line - Brgy. Fatima	EOD	NP-53.9 - Small Value Procurement	November 6, 2025	November 26, 2025	December 1, 2025	December 3, 2025	Corporate Budget	209,400.00	-	209,400.00	Transmission & Distribution Line - Brgy. Fatima - 75mm uPVC Pipe
	Transmission & Distribution Line - Brgy. Bangkilingan	EOD	NP-53.9 - Small Value Procurement	March 6, 2025	March 26, 2025	March 31, 2025	April 2, 2025	Corporate Budget	223,500.00	-	223,500.00	Transmission & Distribution Line - Brgy. Bangkilingan - 50mm uPVC Pipe
	Transmission & Distribution Line - Brgy. San Carlos	EOD	Competitive Bidding	January 20, 2025	February 9, 2025	February 14, 2025	February 16, 2025	Corporate Budget	1,395,600.00	-	1,395,600.00	Transmission & Distribution Line - Brgy. San Carlos - 100mm uPVC Pipe
	Lateral Line Requests	EOD	NP-53.9 - Small Value Procurement	by request				Corporate Budget	1,500,000.00	-	1,500,000.00	Lateral line requests
	DECA Lateral Line	EOD	NP-53.9 - Small Value Procurement	As scheduled				Corporate Budget	700,000.00	-	700,000.00	DECA Lateral Line
1-06-04-990	Garage station of motorized banca	EOD	NP-53.9 - Small Value Procurement	March 17, 2025	March 24, 2025	March 28, 2025	March 30, 2025	Corporate Budget	200,000.00	-	200,000.00	Garage station of motorized banca
	Water Tank drawing stations	EOD	NP-53.9 - Small Value Procurement	May 17, 2025	May 24, 2025	May 28, 2025	May 30, 2025	Corporate Budget	100,000.00	-	100,000.00	Water Tank drawing stations
	Improvement of parking area	HRAGS	NP-53.9 - Small Value Procurement	April 8, 2025	April 15, 2025	April 19, 2025	April 21, 2025	Corporate Budget	350,000.00	-	350,000.00	Improvement of parking area
1-06-05-020	Air conditioning system	HRAGS	NP-53.9 - Small Value Procurement	April 8, 2025	April 15, 2025	April 19, 2025	April 21, 2025	Corporate Budget	50,000.00	-	50,000.00	Inverter-type (set)
1-06-05-030	Various IT Equipment	OGM	Shopping	April 22, 2025	April 29, 2025	May 3, 2025	May 5, 2025	Corporate Budget	80,000.00	-	80,000.00	Laptop Computer - 1 unit
		ACMB	Shopping	July 7, 2025	July 14, 2025	July 18, 2025	July 20, 2025	Corporate Budget	120,000.00	-	120,000.00	Laptop Computer - 2 units
		CSD-CAD	Shopping	May 6, 2025	May 13, 2025	May 17, 2025	May 19, 2025	Corporate Budget	50,000.00	-	50,000.00	Miscellaneous billing/Teller software enhancements
		CSD-CAD	Shopping	March 17, 2025	March 24, 2025	March 28, 2025	March 30, 2025	Corporate Budget	58,480.81	-	58,480.81	Printer, Impact Dot Matrix - 3 units

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				Advertisement/Posti ng of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1-06-05-030	Various IT Equipment	CSD-CAD	Shopping	February 17, 2025	February 24, 2025	February 28, 2025	March 2, 2025	Corporate Budget	195,000.00	-	195,000.00	3 units QR Code Scanner & Text Blast (Globe)
		CSD-CSD	Shopping	March 17, 2025	March 24, 2025	March 28, 2025	March 30, 2025	Corporate Budget	110,000.00	-	110,000.00	Laptop Computer - 2 units
		HRAGS	Shopping	February 17, 2025	February 24, 2025	February 28, 2025	March 2, 2025	Corporate Budget	156,364.00	-	-	Laptop Computer - 2 units & 1 set Desktop Computer
1-06-05-990	Miscellaneous tools	HRAGS	NP-53.9 - Small Value Procurement	July 8, 2025	July 15, 2025	July 19, 2025	July 21, 2025	Corporate Budget	50,000.00	-	50,000.00	Miscellaneous tools
	Portable Ultrasonic Flow Meter	EOD	NP-53.9 - Small Value Procurement	March 29, 2025	April 5, 2025	April 9, 2025	April 11, 2025	Corporate Budget	102,000.00	-	102,000.00	Portable Ultrasonic Flow Meter 300mm to 75mm
	Submersible Pumps and Motors	EOD	NP-53.9 - Small Value Procurement	June 5, 2025	June 12, 2025	June 16, 2025	June 18, 2025	Corporate Budget	600,000.00	-	600,000.00	Submersible Pumps and Motors
	Wafer Type Control Valve	EOD	NP-53.9 - Small Value Procurement	March 4, 2025	March 11, 2025	March 15, 2025	March 17, 2025	Corporate Budget	100,000.00	-	100,000.00	Wafer Type Control Valve
	Pressure Reducing Valve - 150mm	EOD	NP-53.9 - Small Value Procurement	April 12, 2025	May 2, 2025	May 8, 2025	May 10, 2025	Corporate Budget	971,734.00	-	971,734.00	Pressure Reducing Valve - 150mm
	Pressure Reducing Valve - 100mm	EOD	NP-53.9 - Small Value Procurement	April 12, 2025	April 19, 2025	April 23, 2025	April 25, 2025	Corporate Budget	956,079.00	-	956,079.00	Pressure Reducing Valve - 100mm
	2 Motorized Banca	EOD	NP-53.9 - Small Value Procurement	March 20, 2025	March 27, 2025	March 31, 2025	April 2, 2025	Corporate Budget	380,000.00	-	380,000.00	Delivery of drinking water at the Barangays of San Miguel Island
1-06-06-010	Utility Vehicle	HRAGS	Competitive Bidding	April 12, 2025	May 2, 2025	May 12, 2025	May 17, 2025	Corporate Budget	2,200,000.00	-	2,200,000.00	Additional service vehicle
5-01-04-990	Rewards and Recognition	HRAGS	NP-53.9 - Small Value Procurement	November 4, 2025	November 11, 2025	November 15, 2025	November 17, 2025	Corporate Budget	504,000.00	504,000.00	-	Token for loyalty awardees and on-the-spot and unique monetary and non-monetary rewards for employees
5-02-02-010	Conduct of In-house Trainings	HRAGS	NP-53.9 - Small Value Procurement	per L&D Program	per L&D Program	per L&D Program	per L&D Program	Corporate Budget	137,950.00	137,950.00	-	Meals, materials and supplies, and token of speakers for the conduct of in-house trainings per approved Training Plan
5-02-03-010	Office Supplies (Common-Use)	All	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	Corporate Budget	570,976.47	570,976.47	-	c/o APP-CSE: Common-use office supplies for one year consumplon
5-02-03-020	Accountable Forms	ACMB	NP-53.5 Agency-to-Agency	N/A	N/A	April 7, 2025	April 9, 2025	Corporate Budget	10,500.00	10,500.00	-	LBP checkbook for 1 year
			NP-53.5 Agency-to-Agency	July 7, 2025	July 14, 2025	July 18, 2025	July 20, 2025	Corporate Budget	22,750.00	22,750.00	-	70 stubs Official Receipts for cashiering
		CSD-CAD	NP-53.5 Agency-to-Agency	March 4, 2025	March 18, 2025	March 22, 2025	March 24, 2025	Corporate Budget	248,371.20	248,371.20	-	28 boxes of Official Water bill receipts for tellering (6,000 pcs per box)
5-02-03-130	Chlorine Granules	EOD	Competitive Bidding	December 18, 2024	January 8, 2025	January 10, 2025	January 13, 2025	Corporate Budget	2,310,000.00	2,310,000.00	-	220 drums (40kg per drum), 70% available chlorine
	LaMotte DPD No. 1 tablets	EOD	Direct Contracting	N/A	N/A	February 16, 2025	February 18, 2025	Corporate Budget	48,000.00	48,000.00	-	Lamotte DPD tablets - 5 boxes
5-02-03-080	Medical, Dental & Laboratory Supplies	HRAGS	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Corporate Budget	20,000.00	20,000.00	-	Medical and health supplies for TAWAD employees
5-02-03-090	Gasoline, Oil, Lubricants & Other Fuel	HRAGS	NP-53.9 - Small Value Procurement	December 7, 2024	December 14, 2024	December 18, 2024	December 20, 2024	Corporate Budget	1,800,000.00	1,800,000.00	-	Provision of gasoline, oil and lubricants for motor vehicles, machineries and other equipment
5-02-03-210	Semi-expendable IT Equipment	HRAGS	Shopping	April 8, 2025	April 15, 2025	April 19, 2025	April 21, 2025	Corporate Budget	20,000.00	20,000.00	-	UPS - 650VA
		HRAGS	Shopping	April 8, 2025	April 15, 2025	April 19, 2025	April 21, 2025	Corporate Budget	5,000.00	5,000.00	-	AVR
		ACMB	Shopping	January 8, 2025	January 15, 2025	January 19, 2025	January 21, 2025	Corporate Budget	40,000.00	40,000.00	-	c/o APP-CSE: 1 unit Desktop Computer
		ACMB	Shopping	July 22, 2025	July 29, 2025	August 2, 2025	August 4, 2025	Corporate Budget	59,000.00	59,000.00	-	Computer monitor - 2 units Computer Printer - 2 units UPS - 5 units
		CSD-CAD	Shopping	January 6, 2025	January 13, 2025	January 17, 2025	January 19, 2025	Corporate Budget	6,000.00	6,000.00	-	UPS 650 va with AVR - 3 units

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5-02-03-210	Semi-expendable IT Equipment	CSD-CAD	Shopping	January 6, 2025	January 13, 2025	January 17, 2025	January 19, 2025	Corporate Budget	29,997.00	29,997.00	-	Epson L3110 printer - 3 units
		CSD-CAD	Shopping	February 5, 2025	February 12, 2025	February 16, 2025	February 18, 2025	Corporate Budget	30,000.00	30,000.00	-	System unit CPU - 2 units
5-02-03-210	Semi-expendable IT Equipment	CSD-CAD	Shopping	February 5, 2025	February 12, 2025	February 16, 2025	February 18, 2025	Corporate Budget	42,380.00	42,380.00	-	Laptop
		CSD-CAD	Shopping	February 5, 2025	February 12, 2025	February 16, 2025	February 18, 2025	Corporate Budget	42,390.40	42,390.40	-	1 Computer set
		CSD-CAD	Shopping	February 5, 2025	February 12, 2025	February 16, 2025	February 18, 2025	Corporate Budget	6,000.00	6,000.00	-	Money detector - 3 units
		CSD-CAD	Shopping	January 6, 2025	January 13, 2025	January 17, 2025	January 19, 2025	Corporate Budget	4,500.00	4,500.00	-	Window speaker - 3 units
		EOD-CMD	Shopping	January 20, 2025	January 27, 2025	January 31, 2025	February 2, 2025	Corporate Budget	200,000.00	200,000.00	-	Various IT Equipment
		HRAGS	NP-53.9 - Small Value Procurement	February 5, 2025	February 12, 2025	February 16, 2025	February 18, 2025	Corporate Budget	4,410.64	4,410.64	-	c/o APP-CSE: 2 units each of ceiling and industrial fan
		CSD-CSD	NP-53.9 - Small Value Procurement	March 14, 2025	March 21, 2025	March 25, 2025	March 27, 2025	Corporate Budget	1,200.00	1,200.00	-	1 unit electric fan
		CSD-CSD	Shopping	February 3, 2025	February 10, 2025	February 14, 2025	February 16, 2025	Corporate Budget	42,000.00	42,000.00	-	Computer printer - 3 units
		CSD-CSD	Shopping	April 12, 2025	April 19, 2025	April 23, 2025	April 25, 2025	Corporate Budget	155,000.00	155,000.00	-	1 set Desktop Computer, and 1 CPU
5-02-03-090	Semi-expendable Communication Equipment	OGM	Shopping	April 12, 2025	April 19, 2025	April 23, 2025	April 25, 2025	Corporate Budget	60,000.00	60,000.00	-	Mobile phone
5-02-03-090	Semi-expendable Other Machinery and Equipment	HRAGS	Shopping	July 21, 2025	July 28, 2025	August 1, 2025	August 3, 2025	Corporate Budget	50,000.00	50,000.00	-	Miscellaneous tools - 1 set
5-02-03-220	Semi-expendable Furniture and Fixtures	HRAGS	Shopping	July 22, 2025	July 29, 2025	August 2, 2025	August 4, 2025	Corporate Budget	20,000.00	20,000.00	-	Swivel Chair - 2 units Visitor chair - 4 units
		HRAGS	Shopping	January 6, 2025	January 13, 2025	January 17, 2025	January 19, 2025	Corporate Budget	30,000.00	30,000.00	-	Steel Cabinet - 2 units
		CSD-CAD	Shopping	April 8, 2025	April 15, 2025	April 19, 2025	April 21, 2025	Corporate Budget	9,000.00	9,000.00	-	Swivel Chair - 2 units; visitor chair - 1 unit
		CSD-CSD	Shopping	February 5, 2025	February 12, 2025	February 16, 2025	February 18, 2025	Corporate Budget	9,000.00	9,000.00	-	Swivel Chair - 3 units
		CSD-CSD	Shopping	February 5, 2025	February 12, 2025	February 16, 2025	February 18, 2025	Corporate Budget	12,000.00	12,000.00	-	Customer Chair - 3 units
		CSD-CSD	Shopping	February 5, 2025	February 12, 2025	February 16, 2025	February 18, 2025	Corporate Budget	16,000.00	16,000.00	-	Gang Chair (4 seaters) - 1 unit
5-02-03-990	Water Meters ½"	CSD-CSD	Competitive Bidding	November 6, 2024	November 27, 2024	November 29, 2024	December 2, 2024	Corporate Budget	3,000,000.00	3,000,000.00	-	2000 pcs water meters for new connections, and reconnections
		EOD	Competitive Bidding	November 6, 2024	November 27, 2024	November 29, 2024	December 2, 2024	Corporate Budget	750,000.00	750,000.00	-	500 pcs water meters for meter replacements
	Chemical Solution Tank	EOD	NP-53.9 - Small Value Procurement	January 5, 2025	January 9, 2025	January 13, 2025	January 15, 2025	Corporate Budget	24,000.00	24,000.00	-	Transparent chemical solution tank - 6 units
	Supplies for Occupational Safety and Health of Personnel, and Various Tools	EOD	NP-53.9 - Small Value Procurement	January 5, 2025	January 12, 2025	January 16, 2025	January 18, 2025	Corporate Budget	38,400.00	38,400.00	-	Supplies for Occupational Safety and Health of Personnel, and Various Tools
		CSD-CAD	NP-53.9 - Small Value Procurement	April 8, 2025	April 15, 2025	April 19, 2025	April 21, 2025	Corporate Budget	27,722.16	27,722.16	-	Raincoats, boots and gadget bags for meter readers, and batteries
5-02-03-990	Supplies for Occupational Safety and Health of Personnel, and Various Tools	CSD-CSD	NP-53.9 - Small Value Procurement	February 11, 2025	February 18, 2025	February 22, 2025	February 24, 2025	Corporate Budget	105,050.00	105,050.00	-	Working pants, working shirts, working shoes, safety vests, hard hat, rain coat, rain boots, crew bar, shovel, pipe wrench, hand gloves for water meter maintenance men
	Other Supplies	All	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	Corporate Budget	389,000.00	389,000.00	-	c/o APP-CSE: Common-use cleaning materials, electrical materials and misc. supplies for one year consumption
5-02-04-010	Water Expenses	HRAGS	Direct Contracting	N/A	N/A	Monthly	Monthly	Corporate Budget	132,000.00	132,000.00	-	Water consumption for 1 year
5-02-04-020	Electricity Expenses	HRAGS and EOD	Direct Contracting	N/A	N/A	Monthly	Monthly	Corporate Budget	25,000,000.00	25,000,000.00	-	Electricity consumption for 1 year
5-02-05-010	Postage and Deliveries	HRAGS and CSD	Direct Contracting	N/A	N/A	Monthly	Monthly	Corporate Budget	17,000.00	17,000.00	-	Postage and courier services for 1 year

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5-02-05-020	Telephone Expenses	HRAGS	Direct Contracting	N/A	N/A	Monthly	Monthly	Corporate Budget	56,400.00	56,400.00	-	Telephone (landline and mobile) expenses for 1 year
5-02-05-030	Internet Service Expenses	HRAGS	Direct Contracting	N/A	N/A	Monthly	Monthly	Corporate Budget	42,000.00	42,000.00	-	Internet subscription for 1 year:
5-02-05-040	Cable, Satellite, Telegraph & Radio Expense	HRAGS	Direct Contracting	N/A	N/A	Monthly	Monthly	Corporate Budget	3,600.00	3,600.00	-	Cable subscription for 1 year
5-02-11-010	Legal Services	OGM, HRAGS	NP-53.7 Highly Technical Consultants	N/A	N/A	Monthly	Monthly	Corporate Budget	180,000.00	180,000.00	-	Retainership agreement for 1 year, notarial fees, and other legal fees
5-02-11-020	Auditing Services	ACMB	NP-53.5 Agency-to-Agency	N/A	N/A	per COA audit schedule	per COA audit schedule	Corporate Budget	150,000.00	150,000.00	-	COA Auditing services
		OGM	Direct Contracting	N/A	N/A	August 30, 2024	September 1, 2024	Corporate Budget	117,040.00	117,040.00	-	ISO 9001:2015 Re-Certification Second Surveillance Audit
5-02-11-030	Security Services	HRAGS	Competitive Bidding	November 17, 2022	December 8, 2022	January 16, 2023	January 18, 2023	Corporate Budget	3,891,867.62	3,891,867.62	-	Security services for 1 year
5-02-13-030	Various Materials & Fittings for Installation of new connections and reconnections, and for various repairs	CSD-CSD	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	Corporate Budget	3,323,776.95	3,323,776.95	-	Various Materials & Fittings for installation of new connections and reconnections, and for various repairs
	Repainting of structures	EOD	Shopping	February 3, 2024	February 10, 2024	February 14, 2024	February 16, 2024	Corporate Budget	600,000.00	600,000.00	-	Annual repainting of facilities and structures
	Fittings for repairs	EOD-CMD	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	Corporate Budget	2,000,000.00	2,000,000.00	-	Fittings for repairs
	Various fittings and pipes	EOD	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Corporate Budget	799,900.00	799,900.00	-	Gate valves, Sleeve-type couplings, air release valves, misc. fittings and pipes; wafer-type control valves
	Fire Hose	EOD	NP-53.9 - Small Value Procurement	January 6, 2025	January 13, 2025	January 17, 2025	January 19, 2025	Corporate Budget	100,000.00	100,000.00	-	Fire Hose
	Maintenance of pumping stations and other facilities	EOD	NP-53.9 - Small Value Procurement	May 19, 2025	May 26, 2025	May 30, 2025	June 1, 2025	Corporate Budget	1,425,000.00	1,425,000.00	-	Maintenance of Karangahan and Bognabong Well
5-02-13-040	Maintenance of Office Building and Other Structures	HRAGS	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Corporate Budget	250,000.00	250,000.00	-	Maintenance of Office Building and Other Structures
5-02-13-050	Repairs and preventive maintenance of various Machineries and Equipment	HRAGS and EOD	NP-53.9 - Small Value Procurement	As scheduled	As scheduled	As scheduled	As scheduled	Corporate Budget	250,000.00	250,000.00	-	Repairs and preventive maintenance of air conditioning units, office equipment, IT equipment, communication equipment, generator sets, concrete cutters and other machineries
	Fire Extinguisher Refill, 10lbs	HRAGS	NP-53.9 - Small Value Procurement	June 17, 2025	June 24, 2025	June 28, 2025	June 30, 2025	Corporate Budget	18,876.00	18,876.00	-	c/o APP-CSE: 15 units
5-02-13-060	Preventive maintenance and repair of vehicles	HRAGS	Shopping	Semi-annual	Semi-annual	Semi-annual	Semi-annual	Corporate Budget	200,000.00	200,000.00	-	Preventive maintenance and repair of vehicles
	Replacement of tires and batteries of vehicles	HRAGS	Shopping	As scheduled	As scheduled	As scheduled	As scheduled	Corporate Budget	214,560.00	214,560.00	-	Replacement of tires and batteries of vehicles
5-02-13-070	Repair and maintenance of furniture and fixtures	HRAGS	Shopping	Monthly	Monthly	Monthly	Monthly	Corporate Budget	12,000.00	12,000.00	-	Repair and maintenance of furniture and fixtures
5-02-13-210	Repair and maintenance of semi-expendable machinery and equipment	HRAGS	Shopping	Monthly	Monthly	Monthly	Monthly	Corporate Budget	42,000.00	42,000.00	-	Repair and maintenance of semi-expendable machinery and equipment
5-02-13-220	Repair and maintenance of semi-expendable furniture and fixtures	HRAGS	Shopping	Monthly	Monthly	Monthly	Monthly	Corporate Budget	15,000.00	15,000.00	-	Repair and maintenance of semi-expendable furniture and fixtures
	Media Advertisements - radio broadcast and information drive	OGM	Direct Contracting	N/A	N/A	Monthly	Monthly	Corporate Budget	120,000.00	120,000.00	-	Radio announcements

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5-02-99-010	Annual website domain and hosting fee plus website announcements	OGM	Direct Contracting	N/A	N/A	Annual	Annual	Corporate Budget	20,000.00	20,000.00	-	Annual website domain and hosting fee plus website announcements
	Calendar	OGM	NP-53.9 - Small Value Procurement	December 2, 2025	December 9, 2025	December 13, 2025	December 15, 2025	Corporate Budget	100,000.00	100,000.00	-	CY 2025 calendar
	Souvenir Programs	OGM	NP-53.9 - Small Value Procurement	December 2, 2025	December 9, 2025	December 13, 2025	December 15, 2025	Corporate Budget	30,000.00	30,000.00	-	Souvenir program for TAWAD 50th Anniversary
	Public relation services to barangays	OGM	NP-53.9 - Small Value Procurement	As scheduled				Corporate Budget	400,000.00	400,000.00	-	Public relation services to barangays
	Gift Giving/ Community Outreach Program	OGM	NP-53.9 - Small Value Procurement	October 6, 2025	October 13, 2025	October 17, 2025	October 19, 2025	Corporate Budget	130,000.00	130,000.00	-	Provision of gift giving/ community outreach programs
	Other promotional and marketing activities	OGM	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Corporate Budget	20,000.00	20,000.00	-	Marketing services
5-02-99-020	Printing, Binding and Reproduction	HRAGS and CSD	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Corporate Budget	14,000.00	14,000.00	-	Printing of tarpaulin and other documents, and binding of books of accounts
5-02-99-070	Daily Subscription of Newspaper	HRAGS	Direct Contracting	N/A	N/A	Monthly	Monthly	Corporate Budget	14,600.00	14,600.00	-	Daily Subscription of Newspaper
	Subscription of Aquarius Magazine	OGM	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Corporate Budget	8,000.00	8,000.00	-	Subscription of Aquarius Magazine
5-02-99-990	BIWADA uniform and sports paraphernalia	OGM	NP-53.9 - Small Value Procurement	February 19, 2025	February 26, 2025	March 2, 2025	March 4, 2025	Corporate Budget	150,000.00	150,000.00	-	Posrtsfest/wellness activities uniform and sports paraphernalia
	Materials for Christmas Decoration	HRAGS	NP-53.9 - Small Value Procurement	September 9, 2025	September 16, 2025	September 20, 2025	September 22, 2025	Corporate Budget	60,000.00	60,000.00	-	Materials for Christmas Decoration
	2025 Year-end conference & TAWAD 50th Anniversary	HRAGS	NP-53.10 Lease of Real Property and Venue	November 4, 2024	November 11, 2024	November 15, 2024	November 17, 2024	Corporate Budget	200,000.00	200,000.00	-	Meals during year-end conference
	Year-end conference (souvenir and miscellaneous items)	HRAGS	NP-53.9 - Small Value Procurement	November 4, 2025	November 11, 2025	November 15, 2025	November 17, 2025	Corporate Budget	350,000.00	350,000.00	-	Souvenir and miscellaneous items for give-aways to valued customers
	Other MOOE	HRAGS	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	Corporate Budget	330,000.00	330,000.00	-	GAD-related activities and misc expenses
	Bacteriology Test	EOD	NP-53.9 - Small Value Procurement	November 18, 2024	November 28, 2024	December 2, 2024	December 4, 2024	Corporate Budget	300,000.00	300,000.00	-	Bacteriology Test of TAWAD water samples (300 samples for 1 year)
	Physical and Chemical Analysis	EOD	NP-53.9 - Small Value Procurement	July 21, 2025	July 28, 2025	August 1, 2025	August 3, 2025	Corporate Budget	80,000.00	80,000.00	-	Physical and Chemical Analysis of TAWAD water samples

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